

## HOOLEY, JAMES L.: Files, 1984-1985 – REAGAN LIBRARY COLLECTIONS

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### **HOOLEY, JAMES L.: Files, 1984-1988**

#### Office of Presidential Advance

James Hooley was a political consultant who served as an advance man and consultant for Ronald Reagan prior to Reagan's election to the Presidency. Hooley joined the White House Office of Presidential Advance, as a Staff Assistant, in September 1982. In November 1983 Hooley and W. Grey Terry were named Deputy Directors of Presidential Advance, reporting directly to the head of the Advance Office, William Henkel. After President Reagan was nominated for a second term as President in August 1984, Hooley temporarily resigned from the White House staff to work for the Reagan-Bush re-election campaign. He rejoined the White House staff following Reagan's re-election, and was detailed to the committee overseeing the 1985 Inaugural ceremonies. In June 1985 Hooley replaced Henkel as head of the Advance Office. However, he continued to report to Henkel, who was promoted to a new position overseeing schedule coordination and event development, until Henkel left the White House in September 1987. Hooley was promoted to a Deputy Assistant in May 1987, and to a full Assistant to the President in August 1988.

CF 1158-1

Venice, Italy Cables 1986 (Binder)

**Bonn and Berlin, Germany [1987 Summit] (Binder) (1)-(3)**

**Europe Trip - General [May 1987] (Binder) (1)-(5)**

Reagan / Gorbachev Summit Planning Background Material [December 1987] (Binder)

Far East Cables [1985]

CF 1158-2

Rome, Italy Cables 1986 (Binder)

Duplicate [Cables]

Pope's Visit to the U.S.

Cables Ottawa

01/03/1985 Mexico Cables

[Mexico Memoranda]  
Canada Cables  
Europe Regan Memorandum  
**1987 Economic Summit**  
[1986] Europe Memorandum  
Hooley Europe Post-Survey  
Extra Far East Cables  
04/26/1986-05/07/1986 Far East Visit

CF 1160-1

Survey Schedules: 02/07/1988 New York Cables  
Survey Schedules: Miscellaneous Cables, etc.  
Survey Schedules: Leningrad Cables  
Survey Schedules: Moscow Cables  
1988 Helsinki Cables  
1988 London Cables  
1988 Toronto Summit  
[February 1988 Presidential Visit to NATO Mission in Brussels (2 Notebooks)  
Reagan/Gorbachev Summit Planning Background Material (Hooley) (Binder)  
Reagan/Gorbachev Summit Planning Background Material (Terry Grey) (Binder)  
1985-1986 Europe - Site Survey  
1985 Europe - Draft Schedule  
1984 Ireland Cables & Memoranda  
Summit II Gorbachev Visit  
Gorbachev Visit  
Summit II Classified  
[Planning for Summit II]  
1985 Geneva Planning Memoranda

CF 1160-2

Geneva Background Strategy  
Geneva Schedules  
Geneva Site Survey  
Geneva Press  
Geneva Joint Congressional  
Geneva Events/Themes  
Geneva Issues  
Geneva Memoranda  
Geneva Housing  
Geneva Personal Notes (Henkel)  
Geneva General Notes  
Geneva Special Missions & Surveys  
Geneva Cables  
Issues  
Ebert File on Geneva

1985 Grenada Cables

OA 19275

[Policy/Procedure Memos]

Press Issues

Political Background (Trips)

Operating Procedures

Office Renovation

Motorcade

Military Office

**Becky Mandigo (Bat girl)**

Haley/Barbour Meeting 07/24/1985

Legal Issues

Invitations - Hooley

Event Concepts [I]

Event Concepts [II]

Deaver

Cupertino Lawsuit Meeting

**Costs (Tax Tour)**

Costs - Figures

Correspondence

Demonstrations

[Proposed Trip 09/05/1985]

Liberty Weekend

Armed Forces Day Event Andrews AFB 5/17/1986

Greensboro, NC/Parris, Island, SC 06/04/1986

Los Angeles

EIA Government/Industry Dinner

Gorbachev Visit

College Visit, Muncie IN 05/14/1986

Passippany, NJ

President's Dinner May 1986

Tennessee 9/24/1986

International Trips: Procedure

International Trips: State Department

International Trips: Europe 1985

International Trips: Far East

International Trips: Geneva

International Trips: Grenada

International Trips: Liberty Weekend

International Trips: Mexico

International Trips: UNGA

[Bonn Economic Summit - 1985] (Notebook)

[Berlin Pictures and Information]

Presidential Pre-Advance to Ottawa, Canada 03/16/1987 (Notebook)

Inaugural Committee Personnel Information  
Hooley Response to Hostages to Regan

OA 19278

Hooley 1985 Christmas List - Cards  
Hooley Phone Log 05/15/1985-03/17/1986  
[Daily Phone Log 03/18/1986-09/14/1987] (Notebook)  
[Correspondence - Trip Planning 1986]  
[1985 Fortune Diary - Hooley Schedule]  
[1985 Fortune Diary - Hooley Schedule]  
[Advance Office Redesign]  
Congratulation Notes to Jim on New Job  
Computers  
Complimentary letters  
Complaints  
Advance Seminar  
Seminar  
Budget  
President's Birthday  
Bethesda Naval Hospital Background  
Assignments  
Aircraft Memos and Information  
Ahearn Surveys

OA 19289

**Henkel Letters (1)-(3)**  
State Profiles  
[Correspondence - Volunteers]  
Changes in Trip Procedures on the Road  
**Tax Tour (1)(2)**  
[White House Office Guide re: Correspondence, Calls, etc.]  
Pre-Director Hooley Memoranda  
Volunteer Advance Corps  
Briefing Paper: Presidential Advance Office  
James L. Hooley, Meeting [re: Presidential Advance Office and Presidential Trip  
Coordinator]  
Advance Staffing Adjustments  
Advance Staff Salary and Job Description  
Baltimore 04/07/1986  
Greg Schiffbauer  
Senatorial Committee, Griscom  
Santa Barbara  
Services  
USSS  
Scheduling Requests / Invitations

Inventories

1986 Republican Candidate Briefing Book (Notebook)  
Fall 1987 Interns

OA 19290

Quest for Excellence - Hooley

Quest for Excellence

[Gorbachev \[Reagan-Gorbachev Summit, 1987\] \(1\)](#)

[Gorbachev \[Reagan-Gorbachev Summit, 1987\] \(2\)](#)

[Gorbachev \[Reagan-Gorbachev Summit, 1987\] \(3\)](#)

[Gorbachev \[Reagan-Gorbachev Summit, 1987\] \(4\)](#)

[Gorbachev \[Reagan-Gorbachev Summit, 1987\] \(5\)](#)

[Gorbachev \[Reagan-Gorbachev Summit, 1987\] \(6\)](#)

[Gorbachev \[Reagan-Gorbachev Summit, 1987\] \(7\)](#)

[Gorbachev \[Reagan-Gorbachev Summit, 1987\] \(8\)](#)

[Gorbachev \[Reagan-Gorbachev Summit, 1987\] \(9\)](#)

[Gorbachev \[Reagan-Gorbachev Summit, 1987\] \(10\)](#)

[Gorbachev \[Reagan-Gorbachev Summit, 1987\] \(11\)](#)

[Advance Office Briefing Memo - 1985]

Seminar (Notebook)

[Correspondence 1986]

[\[Correspondence 1987\] \(1\)](#)

[\[Correspondence 1987\] \(2\)](#)

[\[Correspondence 1987\] \(3\)](#)

[\[Correspondence 1987\] \(4\)](#)

[\[Correspondence 1987\] \(5\)](#)

OA 19374

[1987 Reagan - Gorbachev] Summit

[1987 Reagan - Gorbachev] Summit Non-Classified

[1987 Reagan - Gorbachev - Hooley Summit File]

[\[1987 Reagan-Gorbachev Summit – Reagan Speeches re Zero Option Proposal\] \(1\)](#)

[\[1987 Reagan-Gorbachev Summit – Reagan Speeches re Zero Option Proposal\] \(2\)](#)

[Wick Correspondence]

Accession A93-01

Box 1

Advance Office Remodeling: Approval Memorandum

Advance Office Remodeling: Cincinnati Suit

Advance Office Remodeling: Filing Systems

Advance Office Remodeling: General Office Memoranda

Advance Office Remodeling: Invoices and Packing Lists

Advance Office Remodeling: Layouts

Advance Office Remodeling: Scanners

Advance Office Travel Expense Forecast

Event Cost Projections  
Executive Forum  
Gifts/Ambassador Roosevelt  
**William Henkel Memos for Donald Regan**  
In House Events  
[Indiana Complaint Correspondence]  
Irish Aid  
Mary Baldwin College  
Medals and Awards  
Military Related Events  
OEOB  
Political Season - 1986  
Potential Events  
Presidential Trip Management  
Project Officers  
Regan Memorandum by Hooley  
Rolodex Files: Current Rolodex Shell - March 1987  
Rolodex Files: Past Rolodex Shell  
Rolodex Files: Past Bio Files  
Traffic Concerns  
Venice Economic Summit