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PECK, RALPH: Files, 1981

Administration, White House Office of

- OA 1531
- Correspondence with OA
- Correspondence with WHCA
- Access Authorization
- Presidential Personnel (PPO)
- First Lady**
- Network / Cables
- Calendar of Events
- Procurements
- Diary
- Correspondence Tracking
- Name Organization File
- Issue Management
- Speaking Engagement File
- SECLOG
- Press Release / News Summary
- Congressional Outreach
- MIS Status Reports
- MITRE Support
- Summary and Accomplishments
- ADP Committee Meetings
- RFP - WHO - 100

- OA 1532
- Staff Contact (Action Log)
- Speaker Tracking
- Publications / Subscriptions

Central Files (Micro Forms)
Correspondence Preparation Systems
Integrated Correspondence
Purchase Order Tracking
Parking Pass Control
Photo Retrieval
Presidential Diary System
White House Mess Inventory
Inter-Office Confinement Tracking
Congressional Vote Tally
Grant Tracking System
White House Personnel Summary
President's Schedule Systems
President's Report to Congress
White House Gifts
Administration Switchboard Directory
Calendar Originals
Procedures Manual (PLUM / PPO)
Procedures Manual (PIP - PPO)
SECLOG File
Miscellaneous
Photo Retrieval System
Publication Subscription System
Self Help Information Network Exchange (SHINE)
Senior Staff Standard Meeting Calendar System
ASD User Documentation Standards
Procedures Manual Documentation Standards
QUIP Procedures Manual
Administrative Procedures - PPO
CATS (General) - (PPO)
Procedures Manual - CATS, PPO
System's Design Efforts for the President's Personnel Office

OA 1533
Outreach File - Briefing
Outreach File - Master Procedures Manual
Correspondence (Hydro)
Reference Manual (Hydro)
Briefing (Issue Tracking)
Master Procedures Manual (Issue)
Issue Tracking Worksheets
Procedures Manual Administrative Controls - Issues
Specifications Work Plan (NLSS)
Correspondence (Names / ORD File)
Historical Documentation (Name / ORD File)

Presidential Personnel Resume Tracking / Talent System
Correspondence (PATS)
Reference Manual (PATS)
Correspondence (SACFILE)
Historical Documentation (Staff Agency Calendar System)
Reference Manual (Calendar)
Reference Guide (Calendar Retrieval File)
Procedure Manual (SECLOG)
Correspondence (Outreach File)
Technical References (Outreach File)
Procedures Manual (Energy Security)
Hospital Cost Containment
Miscellaneous (Outreach)
Procedures Manual (MTN Outreach File)
Procedures Manual WPT (Outreach)
Reference Manual (SEC File)

OA 1534

Historical Documentation (First Lady's Log)
Procedures Manual (First Lady's Log)
System's Reference Manual (First Lady's Log)
Technical References (Fixed Asset Inventory System)
Historical Documentation (Issue Tracking)
Procedures Manual (Issue - And Inflation)
Procedures Manual Department of Natural Resources - Issue
General Reference Material (Energy Conservation Task Force Issue)
Procedures Manual Phase I - OMB Grant Issue
Procedures Manual Phase II - White House (Wexler)
Procedures Manual (Energy Mobilization Board - Issue)
Procedures Manual (Energy Security Corporation - Issue)
Procedures Manual (Hospital Cost Containment - Issue)
Procedures Manual (MTN - Issues)
Procedures Manual (SALT II - Issue)
Procedures Manual (SALT II Ratification - Issue)
Procedures Manual (Small Scale Hydro -Issue)
Historical Documentation (NLSS - Meeting File)
Systems Reference Guide - Meeting and Briefing Systems (NLSS)
Procedures Manual (Meetings)
Pledge Tracking System (Energy Conservation - Issue)
Pledge Tracking System / General Descriptions
Briefing (PPO)
Correspondence (PPO)

OA 1535

Corlog

C Track
Diary Contact
First Lady's Log
Gifts
Issue Tracking System
Issue Tracking Miscellaneous
OMB Energy Task Force
Kardex
Meeting & Briefing System
Name List Services System
Name / ORG System
Congressional Outreach
Photo Retrieval System
SECLOG
Speaker Tracking
Series 1 System Overviews
Series 2 Miscellaneous Technical Reports
PPO Work Processing System Conceptual Approach (Briefing)
PPO Status Report / Division Memo SHINE
Procedural Manual Standards
Issue / Outreach Briefing
User Guide Standards
QUIP Reference Manual
Pledge Tracking
Series 3 - Requirements Spec.
PPO Requirements Spec.
Name Lists Services System
Series 4 System Reference Manual
CATS
Issue Master
First Lady's Log - Reference Manual

OA 1536
Meeting File
Outreach Master
PPO Administrative Procedures
Small Scale Hydro
PATS Contact File
Meeting File - Procedures
Abbreviated Meeting File - Procedure Manual
First Lady's Log - Procedure
First Lady's Log - Procedure

OA 1845 [Uninventoried]
Management Services Contract Applications

OA 1846 [Uninventoried]
Management Services Contract Applications